



St Nicholas Priory CEVA Primary School

Food and Drink Outside of the Dining Areas Policy

Aims:

The purpose of this policy is to clarify when and where pupils may consume food and drink outside of the dining areas which are the dining hall, outside picnic tables, food technology room, Reception Unit and the hall for Reception Unit lunches.

Food is defined as snacks, fruit, packed or cooked lunches and breakfast.

Drinks are all liquids including water.

- Only milk and water will be provided to drink within school hours with the exception of Breakfast Club and Pastoral arrangements which have been agreed to meet the Food Nutritional Standards.
- All food consumed within school hours must be provided by the kitchen with the exception of packed lunches which are provided directly by parents/carers.
- All food will be arranged and provided by the kitchen and will be consumed in the specified dining areas with the exception of fruit, milk and hot beverages which will be provided by the kitchen for the pastoral area.
- After school clubs, such as study-buddy are provided with fruit and milk in the designated space.
- In exceptional cases staff can request specific food and drink items from the kitchen that pupils may consume in a classroom, by agreement with Sarah Bond (Finance & Premises Manager), giving at least 48 hours' notice which must comply with all relevant legislation detailed in the final point of this policy. Biscuits, cakes, crisps, squash etc are not allowed during school hours.
- Staff wishing to deviate from the list of acceptable rewards must seek guidance from the Headteacher, Deputy Headteacher or the Finance & Premises Manager.
- Pupils off-site, such as those on a trip, will consume their own packed lunch or one provided by the kitchen but may consume items bought at the place of visit or premises on the way to the site, with their own money, under the guidance of supervising staff.
- Pupils at camp will consume food and drink provided by the camp staff, the preparation of which is overseen by supervising school staff.
- Hygiene standards, in the dining areas, pastoral space and any classrooms, where food and drink is consumed by special arrangement with the kitchen, must be of the highest standard. All children and staff must wash their hands thoroughly before preparing, eating and/or drinking, particularly at camp. Supervising lunchtime staff and others responsible for pupil wellbeing should check this is done. Pupils should not be

expected nor asked, to wash up at camp as this task must be carried out by school staff in order that the strictest hygiene standards are maintained.

- All staff must adhere to this policy as well as ensure compliance with the Health & Safety Policy, School Food Standards, Environmental Health requirements and Food Standards Agency requirements at all times.

Agreed by governors: 08 / 07 / 2016

Signed: _____

Review date (annual) 01 / 05 / 2017